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Strengthening Parliamentary Democracy in Moldova

Terms of Reference

External Service Provider to Support the Parliamentary Standing Committee for the Control of Public Finances (CCFP) in Analysing Court of Accounts Audit Reports and Monitoring the Implementation of Their Recommendations

Component: Component 2 – Parliamentary Oversight

Prepared by: Andrei Strah, Component 2 Leader

Date: 21 September 2026

Project	Strengthening Parliamentary Democracy in Moldova (PADEM)
Application Deadline	October 15, 2026
Start/end date	October 2026 – March 2027
Level of effort	Up to 60 working days, generally on a half-time basis (up to 10 working days per month).
Institutional Reference / Objective	Pursuant to the request of Mr. Adrian Lebedinskii, Chair of the Parliamentary Standing Committee (PSC) for the Control of Public Finances (CCFP, “the Committee”) and as set out in the PADEM concept note on support for the Committee (7 September 2026), the Service Provider is hereby commissioned to provide expert support to the Committee and its Secretariat on: (i) the substantive preparation of the Committee’s sittings on Court of Accounts reports concerning central public administration institutions; (ii) the analysis of Court of Accounts audit reports; and (iii) the establishment of a permanent mechanism for monitoring the implementation of Court of Accounts recommendations. The assignment aims to strengthen the



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	Committee's budgetary oversight function, with full respect for the independence of the Court of Accounts, and to provide evidence for PADEM's support to the design of a Budget Oversight Office.
Location and travel arrangements	The assignment will be implemented in a hybrid manner. The Service Provider may conduct the research and drafting components from their preferred location. Consultations, working sessions with the Committee's Secretariat, training and presentations will be held at the Parliament of the Republic of Moldova, at the premises of the relevant institutions or online. The Committee's sittings in the territory are organized with PADEM's logistical support; the Service Provider is otherwise fully responsible for all logistical arrangements regarding their own activity.
Supervision	Overall approval of deliverables is with the PADEM Project Team Leader (or Component 2 leader, if delegated) while the financial processing lies with the Project Supervisor. Technical Supervision will be provided by the PADEM Component 2 Leader regarding methodology and content.
Number and title of the activity according to the PADEM Document and YOP2	Activity 2.4. Supporting the conceptualization, feasibility assessment and operationalization of a Budget Oversight Office (Component 2 – Parliamentary Oversight; Outcome 2, Output 2.4).

1. Background Information

The Parliamentary Standing Committee (PSC) for the Control of Public Finances (CCFP, “the Committee”) is the committee mandated to examine, on behalf of the Parliament of the Republic of Moldova, the findings of the Court of Accounts, the country's Supreme Audit Institution. The Committee's Chair, Mr. Adrian Lebedinskii, and the main consultant of its Secretariat requested PADEM's support in several directions. Three of them require



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sustained external expertise and are covered by this assignment: the continuation of the Committee's local sittings, with a focus on Court of Accounts reports on central public administration institutions; expert support for the analysis of Court of Accounts audit reports; and support for establishing a mechanism for monitoring the implementation of Court of Accounts recommendations.

External audit delivers value for public finances only when its findings receive effective parliamentary follow-up. The Court of Accounts audits public institutions and reports its findings to the Parliament; the Committee examines these reports, hears the audited entities and monitors whether the Court's recommendations are implemented. The Committee may request additional analyses and communicate risk areas, without interfering with the independence of the Court of Accounts or with the establishment of its findings. The Chair has noted that the scope and level of detail of current reports do not fully meet the needs of parliamentary budgetary oversight, and that a structured, permanent way of recording and following up recommendations is needed. The available figures point in the same direction: in 2025, the Court of Accounts approved 61 audit reports, of which 28 were presented to the Committee, and monitoring information on the implementation of recommendations was transmitted for 21 of them (Court of Accounts Activity Report 2025).

By supporting the preparation of its sittings, the analysis of audit reports and the establishment of a permanent monitoring mechanism at the level of its Secretariat, this assignment seeks to move the Committee's work from the case-by-case examination of individual reports towards a systematic, evidence-based follow-up of audit findings, and to generate evidence for the future Budget Oversight Office.

1.1. The Project Description

The Strengthening Parliamentary Democracy in Moldova (PADEM) project is a four-year strategic initiative (2025–2029) funded by the Swiss Agency for Development and Cooperation (SDC) and implemented by DAI Global Belgium. The overarching goal of the project is to ensure that Moldovan society is politically represented by a well-functioning Parliament that guarantees transparent, fair, evidence-based, and inclusive legislative processes.



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Component 2 (Parliamentary Oversight) supports the Parliament in exercising its oversight function more consistently and effectively (Outcome 2 of the PADEM Logframe). Under Output 2.4, PADEM supports the availability of structures, tools and mechanisms that provide parliamentary committees and Members of Parliament with independent, timely and evidence-based analysis on budgetary and fiscal matters. Activity 2.4 supports the conceptualization, feasibility assessment and operationalization of a Budget Oversight Office. Outcome 2 is tracked, among others, through the number of parliamentary budgetary oversight actions carried out (baseline 2024: no Parliamentary Budget Office exists and such actions are not consistently recorded, monitored or followed up; target 2029: 15 actions, i.e. 7–8 per year starting in 2027). The support to the Committee contributes directly to this indicator, and the analytical needs identified by the Committee provide evidence to be integrated in the options paper and the feasibility study for the Budget Oversight Office.

1.2. Scope of the Assignment

PADEM seeks a specialized Service Provider (Individual Consultant or Company) to provide expert support to the Committee and its Secretariat in three interlinked areas: (i) the substantive preparation of, and follow-up to, the Committee's sittings focused on Court of Accounts reports concerning central public administration institutions; (ii) the analysis of Court of Accounts audit reports on local and central public authorities, from the perspective of parliamentary oversight; and (iii) the design, piloting and handover of a permanent mechanism for recording and monitoring the implementation of Court of Accounts recommendations at the level of the Committee's Secretariat, including the methodology, an electronic register, templates and the training of the Secretariat.

Ultimately, this intervention seeks to bridge the Committee's formal mandate with a practical, repeatable working method and a monitoring instrument that the Secretariat can operate autonomously. The assignment shall build on the results of the sittings already held and on the ex-post impact analysis of Law no. 260/2017 (the evaluation plan was adopted by the Committee on 16 September 2026) and shall avoid duplicating them.



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2. Objectives and Expected Results

2.1 General Objective

The overarching objective is to provide the Parliamentary Standing Committee for the Control of Public Finances and its Secretariat with independent, timely and evidence-based expert support that strengthens the Committee's capacity to examine Court of Accounts audit reports, to hear the audited entities and to systematically monitor the implementation of the Court's recommendations, in line with the Committee's mandate and with full respect for the independence of the Court of Accounts, while generating practical evidence for the design of the Budget Oversight Office under PADEM Activity 2.4.

2.2. Expected Results

By the end of the assignment, the Service Provider will have successfully delivered a high-quality package of analytical support, accompanied by applied instruments directly usable by the Committee and its Secretariat.

This intervention will support the PSC to enhance the following:

- Well-prepared Committee sittings on Court of Accounts reports concerning the Ministry of Culture, the Ministry of Internal Affairs, the Ministry of Labour and Social Protection and their subordinated institutions, supported by concise briefing notes that allow the Committee to formulate targeted conclusions and recommendations.
- A reusable methodology and a set of analytical notes on Court of Accounts audit reports concerning local and central public authorities, identifying recurring findings, cross-cutting risk areas and the quality of the recommendations issued, together with guidance on how the Committee can request additional analyses and communicate risk areas without affecting the independence of the Court of Accounts.
- A permanent, functional mechanism at the level of the Secretariat for recording and monitoring the implementation of Court of Accounts recommendations, piloted on real reports, with the Secretariat staff trained to operate it.



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- A final monitoring instrument (electronic register) accompanied by complete technical documentation, enabling the Secretariat to use, maintain and further develop it autonomously, with baseline values for the monitoring indicators.
- A synthesis of lessons learned and analytical gaps, including an assessment of the capacity of the Secretariat, or of the future Budget Oversight Office, to monitor Court of Accounts recommendations, to be integrated in the options paper and the feasibility study under Activity 2.4.

3. Scope of the Work

General

The Service Provider is expected to design and deliver expert support in the three interlinked components described below, working in close cooperation with the Chair of the Committee and its Secretariat. The methodology must be consultative and practical, involving document review (Court of Accounts audit reports and decisions, the Committee's records and hearings, the applicable legal framework, including Law no. 260/2017), analysis of the monitoring information available, and consultations with the key actors. It shall include at least two working consultations with the Committee's Secretariat on the design of the monitoring mechanism, as well as a validation session of the results with the Committee. Throughout the assignment, the Service Provider shall respect the independence of the Court of Accounts: the support provided to the Committee must not interfere with the audit process or with the establishment of the Court's findings.

Target Groups and Key Stakeholders

Key target groups:

- The Parliamentary Standing Committee for the Control of Public Finances;
- The Committee's Secretariat, including its main consultant.

Key stakeholders:

- The Court of Accounts, as the author of the audit reports and a source of technical and factual clarifications, without any influence on its findings;



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- The Ministry of Culture, the Ministry of Internal Affairs, the Ministry of Labour and Social Protection and their subordinated institutions, as entities audited and heard in the sittings;
- Local public authorities, both as audited entities and as hosts of the Committee's local sittings;
- The Government and other central public authorities responsible for implementing the recommendations of the Court of Accounts;
- The PADEM Step Forward team (in charge with ex-post impact analysis of Law no. 260/2017) and the other experts supporting the Committee, for coordination; as well as civil society organizations, academia and development partners active in the field of public finance oversight.

Specific Activities

To ensure a robust, practical and sustainable support, the Service Provider is expected to complete the following activities:

A. Support for the Committee's sittings on Court of Accounts reports concerning central public administration institutions

The Committee intends to organize a series of up to 6 sittings between November and December 2026, focused on the recommendations and reports of the Court of Accounts concerning the Ministry of Culture, the Ministry of Internal Affairs and the Ministry of Labour and Social Protection, and their subordinated institutions. The nature of these events (formal sittings of the Committee, including in the territory, public hearings or thematic meetings), as well as their status, quorum, resulting documents and public character, is to be clarified with the Committee's Secretariat before the calendar is approved. PADEM provides the logistical and organizational support for the events; the Service Provider is responsible for their substantive and analytical preparation. In particular, the **Service Provider shall:**

- prepare, for each sitting, a concise briefing note on the reports concerned: main findings, amounts and risks, status of previously issued recommendations where information exists, and proposed issues and questions for the audited entities;



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- participate in the sittings, in person or online, as agreed with the Secretariat and PADEM, and prepare a short post-sitting summary of the conclusions and recommendations, with follow-up items ready to be entered in the monitoring register (see component C);
- observe and document how the sittings are prepared and followed up, in order to contribute to determining the capacity of the Secretariat, or of the future parliamentary budgetary oversight office, to exercise the function of monitoring the implementation of Court of Accounts recommendations by public authorities.

Given that the first sittings are scheduled for November 2026, the Service Provider must be able to start immediately after contract signing. For the sittings held before the Inception Report is approved, a simplified briefing format will be agreed with the Component 2 Leader.

B. Expert analysis of Court of Accounts audit reports

The Chair of the Committee considers that the scope and level of detail of the current audit reports do not fully meet the needs of parliamentary oversight. The Committee may request additional analyses and communicate risk areas, without interfering with the independence of the Court of Accounts or with the establishment of its findings. The Service Provider shall define, together with the Secretariat, the concrete form of this support and, in particular, shall:

- develop an analytical grid for reading audit reports from a parliamentary oversight perspective (nature and materiality of the findings, systemic or isolated character, responsible entities, specificity and verifiability of the recommendations, previous reports on the same entity);
- analyse Court of Accounts audit reports concerning both local public authorities and central public authorities, selected with the Committee (including, but not limited to, the reports examined in the sittings), and prepare short analytical notes for the Committee;
- identify recurring findings and cross-cutting risk areas across the reports analysed, and formulate proposals for further action by the Committee (for example hearings, requests for information, or regulatory and legislative follow-up);



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- propose guidance for the Committee on how to request additional analyses and to communicate risk areas to the Court of Accounts, in full respect of the independence of the Court under Law no. 260/2017;
- identify the analytical gaps that the Committee encounters in the current reports and that are relevant for the design of the Budget Oversight Office.

C. Establishing the mechanism for monitoring the implementation of Court of Accounts recommendations

The Service Provider shall support the establishment, at the level of the Committee's Secretariat, of a permanent mechanism for recording and monitoring the recommendations contained in the audit reports examined by the Committee. For each recommendation, the mechanism shall record the responsible entity, the remedial measure, the deadline, the implementation status, the supporting documents and the date of the next verification. Recommendations that are not implemented, are implemented only formally or are found repeatedly may become the subject of monitoring hearings at 90 or 180 days. In particular, the Service Provider shall:

- **develop the monitoring methodology:** typology and definitions of implementation statuses (implemented, partially implemented, implemented only formally, not implemented, repeated), evidence required for verification, workflow and responsibilities within the Secretariat, verification calendar, criteria for triggering monitoring hearings at 90 or 180 days, and the interface with the monitoring information transmitted by the Court of Accounts;
- **design and build the electronic register:** functional specification, data structure, controlled lists, deadline alerts, filters and summary reports, access rights and change history. The solution shall be simple, sustainable and compatible with the IT environment of the Parliament, and shall not depend on specialized licences or external services; any IT equipment or software needs identified shall be specified for PADEM's consideration and are not to be procured by the Service Provider;
- **develop templates** for analytical notes and for the Committee's reports (including the verification sheet, the brief for monitoring hearings and the periodic report on the implementation of recommendations);



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- **define the monitoring indicators and their baseline values:** the share of recommendations monitored, the rate of implementation within the deadline, the number of overdue or repeated recommendations, the verifiable financial effect, and the number of systemic and legislative measures initiated. Baseline values may be established on the basis of the 2025 data (61 reports approved by the Court of Accounts, 28 presented to the Committee, monitoring information transmitted for 21), to be verified against the primary sources;
- **pilot the mechanism** on a set of reports agreed with the Committee (at least those examined in the 2026 sittings), calibrate it on the basis of the results and adjust the methodology and templates accordingly;
- **train the Secretariat:** deliver practical training sessions and training materials so that the Secretariat staff can operate, update and maintain the register autonomously;
- **deliver the final monitoring instrument and the associated technical documentation** (see Deliverable 8).

D. Coordination and contribution to Activity 2.4 (Budget Oversight Office)

The Service Provider shall coordinate with the PADEM Component 2 team, the Step Forward team (ex-post impact analysis of Law no. 260/2017) and the other experts supporting the Committee, to ensure coherence and avoid duplication. On the basis of the sittings, the analytical work and the pilot, the Service Provider shall identify the lessons learned and the analytical gaps encountered and formulate concrete inputs for the options paper and for the terms of reference of the feasibility study for the Budget Oversight Office, including on the functions, staffing and tools needed to monitor Court of Accounts recommendations.



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4. Deliverables and Reporting Requirements

No.	Deliverable	Description and Content Requirements	Indicative Deadline
1	Inception Report, Methodology and Work Plan	A structured framework approved before the full-scale analytical work begins, containing: • Methodology and analytical framework: research methods, data sources (Court of Accounts reports and decisions, the Committee's records, monitoring information), the analytical grid for reading audit reports, the criteria for prioritizing reports, and the approach to the design of the monitoring mechanism. • Work plan with deadlines: activities, milestones and working days allocated for each component and each subsequent deliverable, including the sittings calendar and the feedback points for PADEM and the Committee. The plan shall be endorsed by the Committee's Secretariat and approved by PADEM before implementation begins. • Consultation plan and parties concerned: the concrete institutions and actors to be consulted (the Committee's Chair and Secretariat, the Court of Accounts, audited entities, Step Forward team), with the format, timing and purpose of each consultation. • Replicable methodological note: a distinct section documenting, step by step, the methodology for analysing Court of Accounts audit reports from a parliamentary oversight perspective, so that the Secretariat and the future Budget Oversight Office can reuse it. A core requirement of the assignment, assessed as such. • Risks and data availability: anticipated constraints on access to reports, monitoring information and stakeholder availability (including the timing of the first sittings), with the mitigation measures proposed.	15 days after contract signing



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No.	Deliverable	Description and Content Requirements	Indicative Deadline
2	Briefing Notes for the Committee's Sitzings	For each sitting, and in the language and format agreed with the Secretariat: • Briefing note (max. 4 pages): key findings, amounts and risks in the Court of Accounts reports concerned; status of previous recommendations where information exists; proposed issues and questions for the audited entities; possible conclusions for the Committee. • Post-sitting summary (max. 2 pages): conclusions and recommendations adopted, with the follow-up items prepared for entry in the monitoring register. • Contribution to Annex 1 of the concept note: the list of Court of Accounts reports proposed for examination, with the reasons for prioritization.	Briefing notes: at least 3 working days before each sitting (October–December 2026). Summaries: within 5 working days after each sitting
3	Analytical Review of Court of Accounts Audit Reports	• Analytical grid and analytical notes (max. 3 pages each) on at least eight additional audit reports, of which at least four concerning local public authorities, selected with the Committee: main findings, financial impact, systemic or isolated character, quality of the recommendations, previous reports on the same entity and issues for the Committee. • Thematic overview of recurring findings and cross-cutting risk areas across all the reports analysed (including those examined in the sittings), with proposals for further action by the Committee. • Guidance note for the Committee on requesting additional analyses and communicating risk areas to the Court of Accounts, in full respect of the Court's independence.	Notes on a rolling basis (first batch by end of November 2026). Thematic overview and guidance note: end of January 2027



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No.	Deliverable	Description and Content Requirements	Indicative Deadline
4	Draft Monitoring Methodology and Prototype Electronic Register	• Draft methodology: typology of implementation statuses, verification criteria and evidence, workflow and responsibilities in the Secretariat, verification calendar and criteria for monitoring hearings at 90 or 180 days. • Functional specification and prototype of the electronic register: for each recommendation, the responsible entity, remedial measure, deadline, implementation status, supporting documents and date of the next verification; deadline alerts, filters and summary reports; access rights. • Draft templates for analytical notes and Committee reports, and the proposed monitoring indicators with baseline values.	Mid-assignment (end of December 2026)
5	Pilot Report and Training of the Secretariat	• Pilot of the mechanism on a set of reports agreed with the Committee (at least those examined in the 2026 sittings): loading of the register, test of the workflow, calibration and a short pilot report with lessons learned and adjustments made. • Training: at least two practical training sessions for the Secretariat staff, with training materials.	February 2027
6	Synthesis Report on the Sittings and Analytical Gaps for Activity 2.4	A report (max. 15 pages) presenting the lessons learned from the sittings, the analytical work and the pilot; an assessment of the capacity of the Committee Secretariat, or of the future Budget Oversight Office, to monitor Court of Accounts recommendations; the analytical gaps identified and concrete inputs for the options paper and for the terms of reference of the feasibility study for the Budget Oversight Office; and recommendations for the Committee.	End of February 2027
7	Presentation and Validation of the Results	Presentation materials and delivery of the key results (analytical findings, the monitoring methodology and the draft instrument) at a dedicated session or Committee meeting with the Chair, the Members of the Committee and the Secretariat. The feedback received shall be recorded and reflected in the final instrument.	Early March 2027



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No.	Deliverable	Description and Content Requirements	Indicative Deadline
8	Final Monitoring Instrument and Associated Technical Documentation	The final deliverable of the assignment, incorporating the feedback from PADEM and the Committee, comprising: • The monitoring instrument: the finalized and operational electronic register handed over to the Committee Secretariat, in a format agreed with the Committee Secretariat and compatible with the Parliament's IT environment, loaded with the pilot data and delivered with all source files and functionalities. • Technical documentation: (i) methodology manual; (ii) functional specification and data dictionary (structure, fields, controlled lists, rules and automations); (iii) user guide and administrator guide; (iv) standard operating procedures (roles, update cycle, verification calendar, escalation to 90/180-day monitoring hearings); (v) final templates (analytical note, verification sheet, brief for monitoring hearings, Committee report on the implementation of recommendations); (vi) indicator sheet with baseline values and reporting outputs; (vii) data protection, access control and back-up arrangements; and (viii) training materials and a handover and sustainability note, including any IT equipment or software needs for PADEM's consideration. • Executive summary in English (max. 2 pages) of the instrument and its documentation, for PADEM.	End of assignment (by 31 March 2027)
9	Final Activity Report	A concise report (max. 3–5 pages) on the delivery process, the consultations carried out and the working days used.	10 days after completion

Reporting Requirements and Language

- All administrative and contractual deliverables (Inception Report, Synthesis Report, Final Activity Report and the executive summary of the technical documentation) shall



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be written in English. The Synthesis Report shall include a summary in Romanian for the Committee.

- The briefing notes, analytical notes, thematic overview, guidance note, monitoring methodology, electronic register (including its labels and interface), templates, technical documentation and training materials, intended for use by the Committee and its Secretariat, shall be written in Romanian.

5. Supervision

The Service Provider will work under the technical supervision of the PADEM Component 2 Leader (Parliamentary Oversight) regarding methodology and content, and the overall contractual authority of the Project Team Leader. Day-to-day cooperation will be ensured with the Chair of the Committee and its Secretariat. All materials produced remain the exclusive property of the PADEM Project and the Parliament. The Service Provider must strictly maintain political neutrality and confidentiality, must not interfere with the independence of the Court of Accounts or with the establishment of its findings, and must observe the applicable personal data protection requirements, with particular care regarding any non-public information relating to audits, audited entities and individuals.

6. Dates and Duration

The assignment is anticipated to commence in October 2026 and must be concluded by March 2027. The level of effort is up to 60 working days over the assignment period, generally on a half-time basis (up to 10 working days per month). Working days will be recorded in monthly timesheets and may be redistributed between months, with the prior agreement of the Component 2 Leader and in line with the calendar of the Committee's sittings, provided that the total of 60 working days is not exceeded. As the first sittings are scheduled for October 2026, the Service Provider must be available to start immediately after contract signing. The indicative maximum allocation of working days is as follows:



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Component	Working days	Main deliverables
General: inception, coordination, presentation and validation, final reporting	8	Deliverables 1, 7 and 9; coordination
A. Support for the Committee's sittings (area 3.1)	14	Deliverable 2
B. Analysis of Court of Accounts audit reports (area 3.2)	13	Deliverable 3
C. Monitoring mechanism for Court of Accounts recommendations (area 3.5)	25	Deliverables 4, 5, 6 and 8
Total (maximum)	60	

7. Logistics

The assignment will be implemented in a hybrid manner. Research and drafting activities are home-based. Consultations, working sessions with the Secretariat, training and presentations will be held at the Parliament of the Republic of Moldova, at the premises of the relevant institutions or online. The Committee's sittings in the territory are organized with the logistical support of PADEM and the Secretariat; the Service Provider's participation in these sittings, including related travel, forms part of the Service Provider's own logistical arrangements, unless otherwise agreed in writing with PADEM. The Service Provider is fully responsible for all logistical arrangements regarding their own activity.

8. Candidate Selection Criteria

The Service Provider (Individual(s) or Company) must demonstrate the following:

- Solid experience in public sector external or internal audit, public financial management, parliamentary oversight of public finances, or public policy analysis.
- Experts must possess an advanced university degree in Economics, Finance, Accounting or Audit, Law, Public Administration, or a related field.



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- Demonstrated expertise in at least one of the following areas: analysis of public audit reports and follow-up of audit recommendations (including the work of supreme audit institutions or public accounts-type committees), public expenditure and budget analysis, or the design of monitoring and tracking tools (registers, databases, dashboards) for public institutions. Specific experience with the Court of Accounts of the Republic of Moldova or with a parliamentary committee is an asset but not a strict requirement.
- Proven ability to draft clear, evidence-based analytical notes for high-level parliamentary decision-makers, to work with audit and budgetary data, and to train public sector staff.
- Proposals may be submitted by an individual expert or by a team (for example, an audit or public finance expert combined with a data or IT specialist). Fluency in Romanian is required for the outputs intended for the Committee, and working knowledge of English is required for the administrative deliverables.

9. Submission and Evaluation

9.1 Proposal Structure

To ensure a comprehensive assessment, the submission must include:

Technical Proposal:

- **Methodology and Approach:** A detailed narrative outlining the proposed methods, tools and analytical frameworks, specifically tailored to the analysis of Court of Accounts audit reports, the support to the Committee's sittings and the design of the monitoring mechanism, with due respect for the independence of the Court of Accounts.
- **Key Expert(s) Profile:** Updated CV(s) highlighting relevant academic backgrounds and specific assignments related to public audit, public financial management, parliamentary oversight or the design of monitoring systems.
- **Track Record & Portfolio:** relevant examples or links to previously authored audit or budget analyses, oversight briefs, monitoring registers or tools, and technical documentation.



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- *Work Plan:* A structured timeline detailing key milestones, consultations and deliverables, aligned with the calendar of the Committee's sittings and within the maximum of 60 working days.

Financial Proposal:

- A detailed budget breakdown, specifying the estimated number of working days (maximum 60) and the daily fee rates for the expert(s).
- The fee must be an all-inclusive lump sum, covering all professional fees, logistical expenses, and administrative costs required to deliver the assignment.
- Prices must be indicated with 0% VAT, as the PADEM project is strictly VAT exempt.

9.2 Evaluation and Selection Criteria

The evaluation of proposals will be conducted using a Quality and Cost-Based Selection (QCBS) method, weighted at 80% for the Technical Proposal and 20% for the Financial Proposal.

The Technical Evaluation (maximum 80 points) will rigorously assess the following dimensions:

- *Understanding of Context & Proposed Methodology (30 pts):* The depth of understanding regarding the Moldovan framework of external public audit and parliamentary oversight (the role of the Court of Accounts under Law no. 260/2017 and of the Committee), the specific challenges of following up audit recommendations, and the robustness, innovation, and relevance of the proposed approach to analysing reports and designing the monitoring mechanism.
- *Expertise and Professional Track Record (30 pts):* Proven experience in analysing public audit reports, public financial management or parliamentary oversight of public finances, and in designing practical monitoring tools. Preference will be given to candidates demonstrating specialized knowledge of external audit and audit follow-up; prior experience with supreme audit institutions or parliamentary committees will be considered an added advantage, though not a mandatory precondition.
- *Feasibility of the Work Plan and Timeline (15 pts):* Logical sequencing of activities, realistic time allocation within the 60 working days, alignment with the calendar of the



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Committee's sittings and clear alignment with the assignment's final objectives, including the final monitoring instrument and its technical documentation.

- *Overall Quality and Clarity of the Proposal (5 pts):* Coherence, structure, and professional presentation of the submitted documents.