Annex 1: Cover Letter

*The following cover letter must be placed on letterhead and completed/signed/stamped by a representative authorized to sign on behalf of the offeror:*

|  |  |
| --- | --- |
| TO: | Dexis Interactive Incorporated, Washington, Chisinau Branchof Dexis Consulting Groupmoldova@dexisonline.com |
| Reference: | 2003-RFQ-2024/0007 |

To Whom It May Concern:

We, the undersigned, hereby provide the attached offer to perform all work required to complete the activities and requirements as described in the above-referenced RFQ. Please find our offer attached.

We hereby acknowledge and agree to all terms, conditions, special provisions, and instructions included in the above-referenced RFQ. We further certify that the below-named firm - as well as the firm’s principal officers, and all commodities and services offered in response to this RFQ - are eligible to participate in this procurement under the terms of this solicitation.

Furthermore, we hereby certify that, to the best of our knowledge and belief:

• We have no close, familial, or financial relationships with any Dexis staff members;

• We have no close, familial, or financial relationships with any other offerors submitting quotes in response to the above-referenced RFQ; and

• The prices in our offer have been arrived at independently, without any consultation, communication, or agreement with any other offeror or competitor for the purpose of restricting competition.

• All information in our quote and all supporting documentation is authentic and accurate.

• We understand and agree to Dexis’ prohibitions against fraud, bribery, and kickbacks.

We hereby certify that the enclosed representations, certifications, and other statements are accurate, current, and complete.

Authorized Signature:

Name and Title of Signatory:

Date:

Company Name:

Company Address:

Company Telephone and Website:

Company Registration or Taxpayer ID Number:

Company UEI Number:

Does the company have an active bank account (Yes/No)?

Official name associated with bank account (for payment):

Annex 2: Evidence of Responsibility

Company Name

Company Name makes the following statements with respect to Contractor Responsibility:

1. Company Name has adequate financial resources to perform the contract, or the ability to obtain them;
2. Company Name is able to comply with the required or proposed delivery or performance schedule, taking into consideration all existing commercial and governmental commitments;
3. Company Name has a satisfactory performance record;
4. Company Name has a satisfactory record of integrity and business ethics;
5. Company Name has the necessary organization, experience, accounting and operational controls, and technical skills, or the ability to obtain them (including, as appropriate, such elements as production control procedures, property control systems, quality assurance measures, and safety programs applicable to materials to be produced or services to be performed by the prospective contractor and subcontractors);
6. Company Name has the necessary production, construction, and technical equipment and facilities, or the ability to obtain them; and
7. Company Name is qualified and eligible to receive an award under applicable laws and regulations (e.g., Equal Opportunity, Clean Air and Water, Small Business Subcontracting, etc.)

I declare under penalty of perjury that the foregoing is true and correct.

Name

Title, Company Name

Annex 3: Price quotation form

Please see Excel file “Annex 3 Price Quotation Form”