# COVID-19: Civil Society Resilience and Sustainability

Capacity development training in the aftermath of the pandemic

# Application form

1. **General Information about the Applicant Organisation**

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| **Organization’s name and abbreviation (in Romanian or Russian, according to the Registration’s Certificate), and its translation in English** |  |
| **Legal form** |  |
| **Legal Address:**  **Full postal address (if different from above)**:  Phone:  Website:  Social Media: | **Contact person**  Name:  Title:  Phone:  Mobile:  Email: |
| **How long has your organization been active** |  |
| **The geographical area in which you work** |  |
| **Field of activity (Women’s rights, human rights, environmental activism…)** |  |
| **Number of personnel and volunteers within your organisation** | * full-time employees: * part-time employees: * volunteers: |
| **Description of the applicant organisation, including its mission and vision (maximum 200 words)** |  |
| **List the projects carried out in 2020 - 2021 (provide summary of each project activities, budget, donor, beneficiaries, etc.) (250 words maximum)** |  |

1. **General Information about the Project**

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| **Project amount (EUR)**: | **Project period**: | **Project title**: |
| **Please provide a brief description (no more than 6 lines) of the project**: | | |
| **Have you received a grant from ERIM before?** | **YES, date**\_\_\_\_\_\_\_ **amount**\_\_\_\_\_\_\_ | **NO** |

1. **Project Description**

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| **Please describe how your organization or your work has been affected by the COVID-19 pandemic (500 words maximum).** |
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| **Please describe your organisational development capacities according to the areas listed below (500 words maximum). If you have any organisational development assessment or organisational development report done, please attach it.** |
| * + Governance and leadership (strategic and operational planning)   + Human resource management   + Financial management and accounting   + Branding/outreach and strategic communication   + Monitoring and evaluation   + Service provision and development |

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| **What kind of support do you request? Please provide a description of each activity and its rationale. Be coherent and clear (500 words maximum).** |
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| **Explain how this project will help to implementing your strategic objectives. Please focus on sustainability, efficacity and your visibility towards partners and stakeholders.** |
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| **Indicate activities that will be carried out to achieve the outcomes and outputs. Provide an action plan with a time frame in the following table by, marking an “X” under the appropriate month:** |
| |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Outcome** | **Output** | **Activities** | **Deliverables per each activity** | **Month to be implemented and deliverable achieved** | | | | | | | | | | | | | | |  | | | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | | | ***e.g.***  ***Outcome 1*** *Improved understanding of employees how to communicate inside and outside of the organisation in order to be visible and trusted* | *e.g*  ***Output 1.1***  *One communication/advocacy strategy elaborated and implemented* | *e.g.*  *Activity 1.1.1 1-day training on Communication Strategy Roadmap* | *e.g*  *[Number of persons participating]*  *[training organized]*  *[training documents// etc]* |  |  | x |  |  | x |  |  |  |  |  |  |  | | | *Activity 1.1.2*  *Elaboration of the Communication Strategy* |  |  |  | x | x |  |  |  |  |  |  |  |  |  |  | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | | |  | ***Output 1.2*** | *Activity 1.2.2* |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | | | ***Outcome 2*** | ***Output 2.1*** | Activity 2.1.1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | |  * Please add more rows if necessary. |

1. **Budget**

Please use the Excel version attached to this application. If required, ERIM may seek additional explanations of any cost or budget item.

1. **Have you received funding/cofounding support in organizational development from other donors?**

If yes please state the donor and the amount received:

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| --- | --- | --- | --- |
| **Name of donor** | **Amount of support received (EUR)** | **Dates in which support was received** | **What kind of activities did you implement to increase organisation capacities?** |
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1. **European Union Support**

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| **This support is part of the European Union’s ‘Team Europe’ package to support partner countries during COVID19. How do you plan to ensure the visibility of EU assistance?**  (200 words maximum) |
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**ATTACHMENTS (please provide the following as attachments to the project proposal):**

* + - 1. Copy of the Registration Certificate or Decision.
      2. Copy of the Organization’s Statute.
      3. Budget in Excel file.
      4. Financial report and annual report for 2020/2021 approved by the Organization’s Board or published.
      5. Organisational development assessment/organisational development report, if any.
      6. CV of each expert/trainer involved in the project.

Please submit this application form in Romanian, Russian or English to [moldova-csocd@erim.ngo](mailto:moldova-csocd@erim.ngo) with “COVID-19/Capacity development training” in the title of the email. The applications should be submitted in word, if possible, please, provide and English version of your application to the original one, google translate is an acceptable method of translation.